

COVID-19 Risk Assessment for Art Courses at Hay Parish Hall

Carried out by Marianne Ryan, course tutor

ITEM/EVENT	IDENTIFIED RISK	MITIGATING ACTION to be taken by tutor and group	Notes
Before Course Starts	Students unclear about risks of Covid-19 virus transmission between students during the course.	Written information on all necessary steps to ensure safety of participants and tutor to be provided beforehand. All participants to read and indicate compliance with these provisions, when booking course. List of items (including Covid-19 specific items) for students to bring to be sent with course information.	A spirit of co-operation and mutual care is essential for all involved.
On Arrival at Venue	Possibility of participant carrying virus. May show no symptoms. Participants unclear about necessary safety policy.	Verbal check on wellbeing. Temperature check at entrance to venue. Mask/visor to be worn on entering venue. Thorough verbal briefing, with Q&A session, at commencement of course.	Go home if in doubt. Forehead temp checker. Foster care and goodwill.
Hand Cleanliness	Transmission to other group members and premises.	Use of hand sanitiser on entry and exit to hall. Regular hand washing, using soap and paper towels, throughout the course.	Soap, paper towels, hand sanitiser to be provided. Emphasise 20 seconds hand-washing.
Distancing between participants	Close proximity increases transmission risk.	2-metre distancing to be maintained throughout the course. Masks or visors to be worn indoors, except when eating or drinking.	No more than 7 participants including tutor. Students must bring their own mask or visor. Tutor to provide extra masks if necessary.
Throughout the course	Airborne transmission of virus indoors. Respiratory hygiene.	Doors and windows to be open. Students to wear warm clothes if necessary. Use of masks/visors. Catch it, Bin it, Kill it. Avoid touching mouth, eyes, nose. Dispose of tissues in separate bin.	Bin for disposal. Extra bin for this.

